

# BSB42015 - Certificate IV in Leadership and Management



Current qualification

## Overview

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

## Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Entry Requirements

There are no specific academic entry requirements for this qualification.

Applicants for the Certificate IV in Leadership and Management are expected to:

- Be able to use a personal computer, including basic word processing, spreadsheet, email programs and internet search engines
- Have a demonstrated capacity in learning, reading, writing, oracy and numeracy competencies to Level 4 of the Australian Core Skills Framework (ACSF). See [Australian Core Skills Framework](#).

The above requirements could be demonstrated by applicants in a variety of ways such as:

- Having completed secondary school to year 12;
- Successful employment in a position that required use of computers in an office situation;
- Verified references from an employer indicating that the applicant has demonstrated the above requirements in their workplace;
- Via an interview process that assesses the applicant's skills.

## Work Placement Requirements

Not required

## Licensing Requirements

Not required

## Other Course Requirements

External students require access to a computer and internet access

## Transition

This qualification is currently undergoing transition. For more information on what this means for you see here:



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## Course Length

Course length is 24 months

## Course Locations

Online

## Delivery Modes Available

- Online delivery

## Course Fees

Total course cost \$3,500.00

## Packaging Rules

Total number of units = 12

4 core units plus

8 elective units, of which:

4 units must be selected from Group A

4 units may be additional units selected from Group A or Group B

if not listed below, 1 unit may be from any currently endorsed Training Package or accredited course at Certificate IV level or above.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

## Unit List

BSBLDR401	Communicate effectively as a workplace leader
BSBLDR402	Lead effective workplace relationships
BSBLDR403	Lead team effectiveness
BSBMGT402	Implement operational plan
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBRISK401	Identify risk and apply risk management processes
BSBWOR404	Develop work priorities
BSBFIA412	Report on financial activity
BSBMGT401	Show leadership in the workplace

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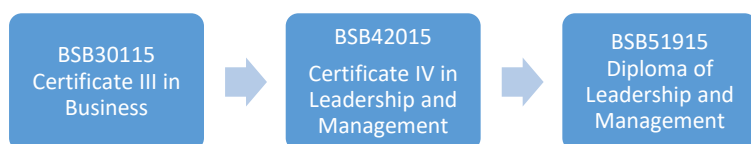
Current qualification

BSBADM409 Coordinate business resources

BSBCUS401 Coordinate implementation of customer service strategies

BSBSUS401 Implement and monitor environmentally sustainable work practices

## Pathways



## Questions

If you have any questions regarding this course or would like to enrol, please contact us on:

Phone: 1300 885 697

Email: [trainingpartnerships@ceg.net.au](mailto:trainingpartnerships@ceg.net.au)